

## Planning and Sustainable Communities 09/10: March 2010

Measure Name	Frequency	Responsible Officer	Unit of Measure	Current Performance		End of Year Performance			Comments
				Target	Actual	YTD Actual	End of Year Target	Estimate	
<b>Aim : Building Control Service</b>									
<b>Approach : Customer Satisfaction</b>									
BC1 - Annual customer survey.	QUARTERLY	Andrew Beyer	Percentage	100	100		100	100	
BC2 - Time taken to acknowledge applications	QUARTERLY	Andrew Beyer	Percentage	100	100		100	97	
BC3 - Time to check applications & issue decisions	QUARTERLY	Andrew Dearlove	Percentage	100	100		100	99	
BC4 - No: of inspections and time taken	QUARTERLY	Andrew Dearlove	Percentage	100	99		100	99	
BC5 - Procedures in place to ensure consistency of response	QUARTERLY	Andrew Beyer	Percentage	100	100		100	100	
BC6 - New enforcement procedures	QUARTERLY	Andrew Beyer	Percentage	50	50		50	50	
SP922 - Initial notice submission response	QUARTERLY	Andrew Beyer	Percentage	98	96		98	96	
SP923 - Acknowledgement of building regulation application	QUARTERLY	Andrew Beyer	Percentage	99	100		99	97	
SP924 - Full plan applications assesses	QUARTERLY	Andrew Dearlove	Percentage	60	63		60	70	
SP925 - Building Control applications decided in relevant period	QUARTERLY	Andrew Dearlove	Percentage	99	100		99	99	
SP926 - Inspections undertaken on same day	QUARTERLY	Andrew Dearlove	Percentage	95	99		95	99	
SP928 - Immediately dangerous requests responded to on time	QUARTERLY	Andrew Beyer	Percentage	100	100		100	100	
SP929 - Probably dangerous requests responded to on time	QUARTERLY	Andrew Beyer	Percentage	100	100		100	100	
SP930 - May become dangerous requests responded to on time	QUARTERLY	Andrew Beyer	Percentage	100	100		100	100	
SP935 - % customer satisfaction - Building Control	YEARLY	Andrew Beyer	Percentage	80	89		80	89	

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<b>Aim : Development Control Service</b>									
<b>Approach : Appeals</b>									
BV204 - % of appeals allowed	QUARTERLY	John Koch	Percentage	36	27		36	33	
<b>Approach : Customer Satisfaction</b>									
SP944 - % Customers satisfied with planning application process	QUARTERLY	Cerise Bradford	Percentage	73	100	91.3	73	80	
<b>Approach : Delegations to Officers</b>									
SP902 - Delegations to officers	QUARTERLY	Gareth Jones	Percentage	95	79		95	79	
<b>Approach : Design Guide SPD</b>									
DC3 - Design Guides for 'major major' developments.	QUARTERLY	Cerise Bradford	Percentage	100	100		100	100	
<b>Approach : Parish Councils</b>									
DC1 - Meetings with Parish Councils	QUARTERLY	Cerise Bradford	Percentage	100	100		100	100	
<b>Approach : Planning Applications</b>									
DC5 - Protocol for pre-application discussions	QUARTERLY	Cerise Bradford	Percentage	100	100		100	100	
NI157a - SCDC - Major planning applications in 13 weeks	MONTHLY	Gareth Jones	Percentage	71	100	69.2	71	71	Delays in registration process continue to impact determining applications.
NI157b - Minor planning applications - in 8 weeks	MONTHLY	Cerise Bradford	Percentage	71	68	85.5	71	71	Delays in registration process continue to impact determining applications.

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NI157c - Other planning applications - in 8 weeks	MONTHLY	Cerise Bradford	Percentage	86	80	92.9	86	86	Delays in registration process continue to impact determining applications.
SH320 - Affordable housing planning permissions	QUARTERLY	Gareth Jones	Percentage	40	27.4		40	33.4	Data for SH320 is obtained from the Research & Monitoring team at Cambs County Council. The target has not been met as outline planning permission for 380 dwellings at the former Bayer Crop Science site, Hauxton, granted in February 2010, did not secure 40% affordable housing, as the preference was for the provision of a much needed 70 unit extra care scheme which has been secured on this site instead of general needs housing. Also a development of 10 dwellings at Gamlingay did not secure any affordable housing as the outline planning permission was determined against the Local Plan policies and the development did
SP921 - Householder applications in 8 weeks	MONTHLY	Cerise Bradford	Percentage	90	86	82.7	90	82	Delays in registration process continue to impact on determining applications on time.
<b>Approach : Registration Team</b>									
SP936 - Reg: Team - Days to process Majors	MONTHLY	Rachael Fox	Number	7	7	30.8	7	7	
SP937 - Reg: Team - Days to process	MONTHLY	Rachael Fox	Number	5	7	34.5	5	7	

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<b>Minors</b>									
SP938 - Reg: Team - Days to process	MONTHLY	Rachael Fox	Number	3	7	26.1	3	7	
<b>Others</b>									
SP945 - Reg: Team - Average days for Prior Notifications	MONTHLY	Cerise Bradford	Days	2	3	38.5	2	1.9	
<b>Approach : Section 106</b>									
DC4 - S106 obligation database	QUARTERLY	Cerise Bradford	Percentage	100	100		100	100	
<b>Approach : Staffing</b>									
DC2 - Duty Officer System	QUARTERLY	Cerise Bradford	Percentage	100	100		100	100	
<b>Aim : Planning Policy Service</b>									
<b>Approach : Affordable Housing SPD</b>									
P2 - Prepare Affordable Housing SPD - By Feb 10	QUARTERLY	Caroline Hunt	Percentage	100	100		100	100	Adopted March 2010.
<b>Approach : Annual Monitoring Report</b>									
P26 - Annual Monitoring Report - Submission Annually to SoS by December	QUARTERLY	Jenny Nuttycombe	Percentage	100	100		100	100	
<b>Approach : Biodiversity Strategy SPD</b>									
P25 - Biodiversity Strategy SPD - Adoption and Publication by Oct 09	QUARTERLY	Claire Spencer	Percentage	100	100		100	100	
<b>Approach : Community Transport Plan</b>									
P29 - Develop a Community Transport Plan - By Jan 10	QUARTERLY	Claire Spencer	Percentage	100	100		100	100	

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<b>Approach : Core Strategy</b>									
P10 - Core Strategy - Initial Consultation and SA by Sep 10	QUARTERLY	Caroline Hunt	Percentage	10	0		10	0	
P11 - Core Strategy - Public Consultation on Draft Submission and SA by Jun 11	QUARTERLY	Caroline Hunt	Percentage	0	0		0	0	
P12 - Core Strategy - Submission to SoS by Dec 11	QUARTERLY	Caroline Hunt	Percentage	0	0		0	0	
P13 - Core Strategy - Adoption and Publication by Dec 12	QUARTERLY	Caroline Hunt	Percentage	0	0		0	0	
P9 - Core Strategy - Preparation and Scoping of SA by Feb 2010	QUARTERLY	Caroline Hunt	Percentage	100	0		100	0	Delayed to take account of the outcome of the East of England Plan Review.
<b>Approach : Council 2009/10 Action</b>									
ACTION 02 - Statement of Community Involvement - By Sep 10	QUARTERLY	Keith Miles	Percentage	100	100		100	100	Adopted January 2010.
ACTION 13 - Parish council & Others Forum - By Sep 09	QUARTERLY	Gareth Jones	Percentage	100	100		100	100	
ACTION 14a - Retirement Homes in new major developments	QUARTERLY	Gareth Jones	Percentage	100	100		100	100	Adopted LDF policies do not require the inclusion of retirement homes in developer plans. However developers do occasionally put in plans for retirement homes, which will then go through the normal planning
ACTION 34 - Innovative working with developers	QUARTERLY	Gareth Jones	Percentage	100	100		100	100	
<b>Approach : Design Guide SPD</b>									
P23 - Design Guide SPD - Adoption and	QUARTERLY	Claire Spencer	Percentage	100	100		100	100	Adopted March 2010.

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Publication by Feb 10									
<b>Approach : Gypsy &amp; Travellers DPD</b>									
P1 - Prepare Gypsy & Travellers DPD - By Jan 12	QUARTERLY	Jonathon Dixon	Percentage	35	35		35	35	
P14 - Gypsy & Travellers DPD - Initial Consultation and SA by Nov 09	QUARTERLY	Jonathon Dixon	Percentage	100	100		100	100	
P15 - Gypsy & Travellers DPD - Public Consultation on Draft Submission and SA by Sep 10	QUARTERLY	Jonathon Dixon	Percentage	60	0		60	0	Additional stage of consultation required - Issues & Options 3. A revised timetable is included in the Local Development Scheme 2010-2013.
P16 - Gypsy & Travellers DPD - Submission to SoS by Dec 10	QUARTERLY	Jonathon Dixon	Percentage	0	0		0	0	Additional stage of consultation required - Issues & Options 3. A revised timetable is included in the Local Development Scheme 2010-2013.
P17 - Gypsy & Travellers DPD - Adoption and Publication by Jan 12	QUARTERLY	Jonathon Dixon	Percentage	0	0		0	0	Additional stage of consultation required - Issues & Options 3. A revised timetable is included in the Local Development Scheme 2010-2013.
<b>Approach : Listed Buildings SPD</b>									
P24 - Listed Buildings SPD - Adoption and Publication by Oct 09	QUARTERLY	Claire Spencer	Percentage	100	100		100	100	
<b>Approach : Local Development Scheme (LDS)</b>									
P27 - LDS annual programme update each April	QUARTERLY	Keith Miles	Percentage	100	100		100	100	

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<b>Approach : North West Cambridge AAP</b>									
P19 - North West Cambridge AAP - Adoption and Publication by Oct 09	QUARTERLY	Caroline Hunt	Percentage	100	100		100	100	
<b>Approach : Planning Obligations SPD</b>									
P20 - Planning Obligations SPD - Adoption and Publication by Feb 10	QUARTERLY	Jonathon Dixon	Percentage	100	25		100	25	
<b>Approach : Site Specific Policies DPD</b>									
P18 - Site Specific Policies DPD - Adoption and Publication by Oct 09	QUARTERLY	Caroline Hunt	Percentage	100	100		100	100	Adopted January 2010.
<b>Approach : Statement of Community Involvement</b>									
P5 - SCI - Initial Consultation by May 09	QUARTERLY	Alison Talkington	Percentage	100	0		100	0	The regulations for the production of a SCI changed in April 2009, it is no longer necessary to do an initial consultation.
P7 - SCI - Public Consultation on Draft Submission by Oct 09	QUARTERLY	Alison Talkington	Percentage	100	100		100	100	
P8 - SCI - Adoption and Publication by Feb 2010	QUARTERLY	Alison Talkington	Percentage	100	100		100	100	Adopted January 2010.
<b>Approach : Sustainable Design &amp; Construction SPD</b>									
P22 - Sustainable Design & Construction SPD - Adoption and Publication by Feb 10	YEARLY	Keith Miles	Percentage	100	100		100	100	
<b>Approach : The East of England Plan</b>									
P28 - Review the East of England Plan - By Dec 09	QUARTERLY	Keith Miles	Percentage	100	100		100	100	Draft East of England Plan approved for submission. Consultation is dependent on the